

Esquimalt High School PAC

Location: All Nations Room

Date: November 10. 2025

Time: 6:45 pm

MINUTES

1. Welcome.

Dylan opened the meeting with a Territorial Acknowledgment.

2. Introductions:

- Sarah Garr (Principal)
- Dylan Reeves (PAC President)
- Mark Weston (VCPAC Co-representative)
- Sue Fox (PAC Member at Large)
- Jessica Truswell (PAC Treasurer)
- Noel Corser
- Yoni Bremner (PAC Member at Large)
- Melissa Haines
- Kirsten Andersen (PAC Secretary)

3. Vote to accept meeting agenda - moved and approved

4. Vote to approve October 2025 meeting minutes - moved and approved

5. School Admin Report

Principal Garr reported on recent and upcoming events at the school including:

- November assessments have been rescheduled following the BCGEU job action
- The school is working towards its literacy goals; each department is reviewing existing structures and groups to consider what can be streamlined to prioritize literacy
- Two very successful Remembrance Day assemblies were held with thoughtful consideration of how current global conflicts are impacting Esquimalt's own student population

- Volleyball season is well underway with Esquimalt High School hosting the Island AAA Girls' Tournament
- Basketball will start in December
- Course planning for the 2026-2027 academic year starts this December
- The upcoming professional development day will be self directed with a variety of workshops available around the school district
- Term 1 report cards will be delivered via Parent Connect

6. VCPAC/BCCPAC Update

VCPAC Rep Mark Weston reported on recent and upcoming events for VCPAC including:

- VCPAC is recruiting parents for participation
- An upcoming event is planned to engage parents

ACTION: Mark to share details of event with Sarah/Colleen Westnedge for submission to The Docker

7. PAC Funding Request Review and Distribution Discussion

- Over \$19,000 is available to allocate to support non-curricular student activities
- Parent volunteers present at the meeting reviewed the teacher requests for gaming grant funds
- 10% of the funds are being held back for late requests in Term 2
- \$19,100 was allocated based on teacher requests

ACTION: Kirsten send updated allocations to Dylan, Sarah and Chasity to communicate to the teachers (completed, November 12)

8. Update on Action items

I. Krispy Kreme Fundraiser

Dylan shared the information Trisha collected about the Krispy Kreme fundraiser planned for 2026

Discussion and planning:

- Use of the School Cash Online platform is possible; PAC to consult with Chasity
- Considerations include capping the orders based on supply
- 4% transaction fee
- Decision made to make minimum order – 250 boxes of 12 doughnuts
- Selling price will be \$20/dozen
- Order must be submitted by the second week of January

- Doughnuts will arrive by ferry on the morning of the fundraiser; parent volunteer(s) to meet the ferry and deliver to the school for distribution

9. November Calendar Items – completed as relevant (e.g. allocation of grant funds)

10. Any other business – None

Adjournment – Dylan adjourned the meeting at 8:25 pm