

Esquimalt High School PAC

Location: All Nations Room

Date: October 6, 2025

Time: 6:45 pm

MINUTES

1. Welcome; Territorial acknowledgement

Dylan called the meeting to order at 6:45 and offered a territorial acknowledgment

2. Introductions: Dylan Reeves (PAC President)

Mark Weston (VCPAC Co-representative)

Sue Fox (Member at Large)

Jessica Truswell (Treasurer)

Sarah Garr (Principal)

Noel Corser

Trisha van Ek

Kirsten Andersen (Secretary)

3. Vote to accept meeting agenda – moved & approved

4. Vote to approve September 2025 meeting minutes - moved & approved

5. School Admin Report (Sarah Garr)

Principal Sarah Garr shared highlights of recent and upcoming activities at the school:

- Finalizing student enrollment numbers, currently over 1000 students including 220 in the Grad class and about 100 international students
- School staff are getting creative with space planning with the school currently over functional capacity
- Sports such as volleyball and soccer are well under way
- Meaningful events including assemblies took place on September 29th for The National Day for Truth and Reconciliation
- Sarah Garr gave a short presentation about the new SD 61 direction on standalone goals related to literacy, and Esquimalt High Schools's longstanding and ongoing embedded work related to functional literacy and priority learners

6. Treasurer Report (Jessica Truswell)

Treasurer Jessica Truswell gave a financial report including the balance of the PAC account, Community Gaming Grant carryover, upcoming gaming grant funds, and dues paid to VCPAC.

Plans for the distribution of the Community Gaming Grant were discussed:

- Use Google form administered by PAC account for teacher applications again
- Application deadline end of October
- Hold back 10% of funds for second term late-entry requests (\$2185)
- Review with an aim to allocate 90% of funds at November 10 PAC meeting (\$19,600+)
- ACTION: Sue to share the Google Form with Sarah and Chasity to forward to the teachers; Sue will share submissions with Sue and Chasity
- ACTION: Sue to share submissions with PAC volunteers in advance of the November meeting

Discussion about a district grant for parent education

- ACTION: Sue Fox to find out application method and deadline.

7. VCPAC/BCCPAC Update (Mark Weston)

VCPAC Co-representative Mark Weston reported recent topics discussed at VCPAC including:

- consideration of moving to a ward system of governance for school trustees to give more local representation; VCPAC is monitoring this idea
- updates on the Greater Victoria School District Safety Plan and School Police Liaison Officers (SPLOs); currently there are two SPLOs
- See [VCPAC](#) website for committee and involvement opportunities

8. Update on Action items

Non-gaming account fund raiser updates:

Trisha van Ek reported on the possibility of a Krispy Crème Fundraiser:

- Krispy Crème is well organized for school fundraisers
- Trisha offered to lead the fundraiser, working with the Delta Krispy Crème location
- Logistics such as pickup and distribution were briefly discussed
- Proceeds for needs at the school where gaming funds cannot be used
- ACTION: Trisha to work with Krispy Crème to set a date – aiming for February

Lara Angst - Spirit Wear Fundraiser (no updates)

9. October Calendar Items

- Parent/Teacher Meetings next week

10. New Items: Time permitting

Social Media for communication with student clubs/sports

Discussion about use of social media accounts to coordinate school extracurricular activities; some community coaches using this as they do not have direct access to school communication channels and sometimes need to provide last-minute updates

ACTION: Sarah to message Chris Dahl (Athletic Director) – community coaches to message via the teacher sponsor, who can use school communication platforms such as school email or Google classroom

11. Adjournment - Dylan adjourned the meeting at 7:52 pm

Next PAC meetings; Mondays, 6:45 pm, All Nations Room

- November 10
- December – no meeting
- January 12
- February 9
- March – no meeting
- April 13
- May 11 2026 PAC AGM