

ESQUIMALT HIGH SCHOOL PAC

Location: All Nations Room

Date: April 14th, 2025

Time: 6:45 pm

MINUTES

- Welcome; Territorial acknowledgement – Krista called the meeting to order at 6:49 pm
- Introductions – Sarah Garr (Principal), Krista Moffett (PAC President), Sue Fox (Member at Large), Yoni Bremner, Meaghan Shute (VCPAC Rep), Kirsten Andersen (Secretary). Regrets: Jessica Truswell (Treasurer)
- Vote to accept meeting agenda – moved and approved
- Vote to approve February 2025 meeting minutes – moved and approved
- School Admin Report – Sarah Garr reported on current and upcoming happenings at the school including:
 - Course selection & building the 2025-2026 timetable
 - Review of a new Code of Conduct, offered to parents for review; feedback due to the District by the end of May
 - ACTION: submit any feedback to Sarah by May 15 please
 - Discussion of the cell phone policy and how it is going for Esquimalt High
 - Esquimalt High School participated in the long-running McCreary Centre Society BC Adolescent Health Survey which gives an evidence base of youth health trends, emerging issues, and risk and protective factors for healthy development.
 - Anti-racism workshops continuing at the school
 - Spring musical is *Legally Blonde*
 - Other upcoming events include a spring dance, a student trip to Europe, Grad events
- VCPAC/BCCPAC Update – Meaghan reported that there had been no recent meeting; next meeting April 30; discussion about new financial protocols and approval processes in SD 61
- Update on Action items
 - 4% Cash Online Increase -review letter and give feedback – letter written by Cheryl Eisler on behalf of PAC was shared with PAC parents for feedback

- ACTION: Krista to collect feedback, review, and send letter to the District CFO
- Access to PAC Gmail, Succession planning, Additional signors
 - Succession Planning – Executive: All parents are invited to nominate themselves or others for positions; current interest and commitment for 2025-2026 includes Dylan Reeves for PAC president, Kirsten Andersen for Secretary, Jessica Truswell for Treasurer, Yoni Bremner for Member at large. Another VCPAC Rep will be needed and all parents are welcome to volunteer for PAC roles
 - Succession Planning – PAC Gmail and documents – currently only PAC President Krista monitors PAC Gmail account; can plan a handover to other PAC parents
 - ACTION: Krista to save relevant PAC documents (e.g. funding allocations spreadsheet, etc.) in the Esquimalt PAC Google Drive and provide others with username& password, etc. to access
 - Going forward, PAC Google Drive access can be shared between PAC President, Secretary and Treasurer for continuity and shared documents
 - Succession Planning – Signers for PAC – current signers are Sue and Jessica; additional needed. Yoni Bremner will be eligible as signer in Member at Large role 2025-2026.
- Final Calendar Items
 - Deadline for Community Gaming Grant application is June 30
 - ACTION: Jessica to apply for Community Gaming Grant
 - ACTION: Sarah to ask for feedback from teachers about funding cycle – prefer once/year or twice/year?
- New Items: AGM
 - 14 days' notice required; notice will be included in Docker in time to satisfy this requirement
 - PAC AGM scheduled for May 12
- Adjournment – Krista adjourned the meeting at 7:31