

**Minutes of the Esquimalt High School Alumni Association 2022 AGM  
Monday Nov. 21, 2022 – 7:00 pm  
EHS Theatre, 847 Colville Road**

**1. Call to Order at 7:00 pm**

**George Copley, Moderator**

George Copley called the hybrid meeting to order at 7 pm. A Zoom connection was established for Alumni members wishing to attend virtually, thanks to the efforts of George Copley, Ryan Richard and Sarah Garr. George acknowledged the virtual attendees, and explained why EHS has both an Alumni Association and an Alumni Foundation.

**2. Welcome from the school**

**Sarah Garr, Principal**

Sarah Garr acknowledged the Songhees and Esquimalt Territories where EHS sits, and she introduced herself as the new principal at EHS. She has been at the school for three years, and was a vice-principal for two of those years. She thanked the Alumni Association for supporting EHS students and their many activities.

**3. Introduction of 2022 Scholarship winners**

**Lorna Reid**

Lorna Reid read the letters of application for the three EHS Alumni Scholarship winners. Photos and resumes of the three winners were shown on a screen via PowerPoint.

The first winner, Sofia Herbert-Forrest, is currently attending the foundation year program at the University of King's College in Halifax. Sofia's mother attended the meeting via Zoom. Sofia was a member of the Challenge Program and French Immersion Program, and was on the honour roll from grades 9 to 12. Her athletic achievements include Top Junior Athlete in grade 10 and an Excellence in Athletics Award, also in grade 10. Sofia played volleyball, basketball, rugby, field hockey and ball hockey.

The second winner, Silas Leske, is currently attending the faculty of engineering at UBC. His father accepted the scholarship on behalf of Silas. Silas was a member of the Challenge Program, and was on the honour roll from grades 9 to 12. He was the top senior English student in grade 12, and received certificates of excellence in chemistry, French, and R and B. He was the top senior athlete in grade 12. From 2018 to 2021, Silas was captain of the Victoria Volleyball Club and a member of Esquimalt's volleyball and rowing teams. He has his grade 9 Royal Conservatory in Piano.

The third winner, Kieran Brown, is currently attending the Sport Management program at Brock University. Kieran attended the meeting via Zoom. Kieran is a member of the Challenge Program and the French Immersion program, and he was on the honour roll from grades 9 to 12. He was a Team BC speed skating athlete in 2019, and a speed skating assistant coach for the next three years. He received the Peninsula Speed Skating Club Achievement Award in 2019 and 2020. Kieran won the Major Leadership Award every year in high school, and he was also a Hockey for Heroes Chaperone and Assistant Coach.

Lorna introduced Gayle Buie, mother of the late Jason Buie, who attended the meeting, along with her sister and her twin grandchildren (Jason's children), to present the first Jason Buie Music Achievement Award. This new award is funded by RibFest. Gayle commented that her family was born and raised in Esquimalt, and that all of them attended Esquimalt High School. She presented the inaugural Jason Buie award to Callum Rudyk, who is currently attending the School of Music at UBC. Callum attended the meeting via Zoom.

In subsequent years, the Jason Buie Music Achievement Award will be presented at RibFest.

**4. Approval of the Agenda**

**George Copley**

Dave Allen moved that the agenda be approved. Seconded by Robert Laidler. Carried.

**5. Introduction and Vote on Motion for Electronic Meetings**

**George Copley**

George Copley explained the necessity for a vote on a motion for electronic meetings. It started as a temporary process during the pandemic, but due to ongoing zoom or hybrid meetings, the Alumni Association needed to formalize the process. Special resolutions are the only way a bylaw may be amended under the Societies Act. Kim Beaudry, attending via Zoom from Parksville, commented how much she appreciated the opportunity to participate and vote virtually.

Brenda O'Connor moved the motion as written in the Notice of Special Resolutions. Seconded by Cathy Wong. Carried.

Details of the resolution and the motions are outlined in the Notice of Special Resolutions, following the minutes.

## 6. Approval of Minutes from 2020 AGM

**Marilyn McCrimmon**

Marilyn McCrimmon moved that the 2021 AGM minutes be approved as posted on the EHS Alumni website. Seconded by Robert Laidler. Carried.

## 7. President's Report

**Barry Scott**

Barry welcomed everyone to the 16<sup>th</sup> annual AGM before reading his President's Report. The full report follows the minutes. Barry also acknowledged that Scholarship Director, Lorna Reid, is retiring from the executive of the EHS Alumni Association. He thanked her for her 10 years of service to the Alumni Association.

## 8. Treasurer's Report

**Ryan Richard**

Ryan Richard attended the meeting remotely via Zoom. He presented the 2021/2022 Financial Statement and Review of Books. He also presented the 2022/2023 Budget, Signing Officers and Person to do Review, and he also reported on the Scholarship Fund. The full Treasurer's Reports is in a separate attachment, included with the minutes. Ryan moved the following five motions:

### Motion #1

Move that the October 1, 2021 – September 30, 2022 *Financial Statements* be received and recorded in the minutes.

### Motion #2

Move that the *Financial Review* report by Kirstin Morrison be accepted.

### Motion #3

Move that the *Proposed Budget* for 2022/2023 be approved.

### Motion #4

Move that the Association appoint a person at the next Executive Meeting of the whole to perform the financial review for the 2022/2023 fiscal year.

### Motion #5

Move that the Association approve the positions of President, Vice-President, Secretary and Treasurer as signing officers of the Foundation and the Association continue to use *Coast Capital Savings* for banking.

Motions were seconded by Barry Scott. During discussion, George Copley commented that the interest on the scholarship account now covers the three annual \$1000 Alumni Association Scholarships. Motions were all carried.

## 9. Director's Reports

### a. Membership

**Ryan Richard**

Ryan Richard invited Alumni members to reach out to friends and encourage them to join the association. He suggested forwarding the newsletter to prospective Alumni members. In response to a question, Ryan said there were approximately 800 active members.

### b. Scholarships

**Lorna Reid**

Lorna Reid presented her Scholarship Report, which is included in full at the end of the minutes. She noted that we started with \$10,000, and awarded one \$1000 scholarship. By 2009, we awarded two scholarships, and in 2018, we awarded three scholarships. We hope to be able to offer a fourth scholarship soon. Lorna reported that the Alumni Association has now awarded 35 scholarships.

## 10. Elections of Officers

**Brenda O'Connor**

Three directors agreed to let their names stand for another two years:

1. George Copley (director-at-large)
2. Robert Laidler (vice-president/director of reunions)
3. Marilyn McCrimmon (secretary)

Brenda called for any nominations from the floor. There being none, she declared these nominees to be elected by acclamation.

## 11. Closing Remarks/Adjournment

**George Copley**

George commented that the meeting was a successful and efficient meeting. He called for adjournment at 8:00 pm. The next AGM is November 20, 2023.

**NB:** The EHS Alumni Foundation AGM followed this meeting.

## ATTACHMENTS FROM THE AGM MINUTES:

### 1. ESQUIMALT HIGH SCHOOL ALUMNI ASSOCIATION NOTICE OF SPECIAL RESOLUTION (George Copley)

**TAKE NOTICE THAT** a special resolution will be introduced at the Annual General Meetings of the EHS Alumni Association and EHS Alumni Foundation held on November 21, 2022, to amend the bylaws with the purpose being to clarify the power of each organization to hold general meetings by electronic means such as Zoom in addition to in person meetings. A special resolution requires a minimum of 2/3 of the members present to vote in favour for it to pass.

#### **Text of the Special Resolution:**

**Moved that** the bylaws of the Esquimalt High School Alumni Association (or Foundation) be amended as follows:

1. Section 10 is repealed and replaced by:

“General meetings of the society may be held in person or by telephone or other electronic means. General meetings must be held on the date, at the time and, in the event of an in person meeting, at the place that the directors decide.”

2. Section 13 is repealed and replaced by:

“Notice of a general meeting must specify the day and hour of the meeting. In the case of an in person meeting the notice must also specify the place of the meeting and in the case of a meeting by telephone or other electronic means must also specify the means by which a member may join the meeting. If special business is to be dealt with at the meeting, the notice must specify the general nature of that business.”

3. Section 22(2) is repealed and replaced by:

“Voting may be by show of hands or by any other method that adequately discloses the intention of members.”

#### **Association and Foundation Bylaws before amendment:**

10. General meetings of the society must be held at the time and place, in accordance with the *Societies Act*, that the directors decide.
  13. Notice of a general meeting must specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business.
- 22(2) Voting is by show of hands.

### 2. EHS ALUMNI ASSOCIATION PRESIDENT’S 2022 REPORT By Barry Scott

With the easing of Covid restrictions this year, our executive was able to pursue normal activities again. At the outset, I would like to acknowledge the excellent performance of our former principal Tina Pierik who has been transferred to another school in the district in a similar position. Her seemingly endless energy and her very positive advocacy towards all Esquimalt High School Students will be much missed.

- On Remembrance Day in November 2021, myself and a student from the leadership class, Owen Jones, laid a wreath at the Esquimalt Cenotaph.
- With a last-minute change in location for the Grad dinner last year, the executive agreed to donate \$1,000 to cover the relocation costs for this important event.
- This year the executive initiated a new program to establish a list of distinguished EHS graduates with bios for each to be featured in our future newsletters.

- Another project coming soon will be newsletter articles on the First Nations education, activities and graduation at EHS.
- With the urgent need for reorganization and ongoing administration in our archives, the executive has committed to initiate a formal program this coming year. The first activity in this process was a workshop on May 17<sup>th</sup> in which obsolete files and posters were culled along with the reorganization of yearbooks, etc. We are hoping to attract a group of volunteers to administer the archives on an ongoing basis.
- A few Alumni volunteers along with the student leadership group and Rainbow Kitchen, participated this year in RibFest. A big thank you to all who gave up their own time over the 5-day period and special thanks to Dave Allen who organized and participated on each day of the event. The group contribution was a success, resulting in approximately \$2,200 disbursed to each of the three groups.
- On September 27<sup>th</sup>, Dave Allen and I participated in the Secondary Schools Alumni Associations workshop at Mt. Doug High School. Very good participation by all attendees and a few meaningful programs were presented for consideration. A further meeting will take place in December.

I want to encourage more EHS Alumni members to get actively involved through membership activities as well as standing in positions on the Alumni executives. The association is only as effective as the support and participation provided by its members.

In closing, I would like to thank all my directors for their hard work and commitment over the past year.

Barry Scott  
Esquimalt High School Alumni Association, President

### **3. SCHOLARSHIP REPORT FOR NOVEMBER 21, 2022 AGM** **By Lorna Reid**

Including the 3 scholarships awarded tonight we have awarded a total of 35 scholarships since 2006.

2022	3 students TBA at AGM
2021	Lassah Johnson, Sarina Brooks, Olivia Woods
2020	Sheyda Shams, Megan van Campen, Nathaniel Hope Tucker
2019	Juhi Bhatella, Magritte Gordaneer, Aya Ezzedin
2018	Meghan Scott , Magritte Gordaneer, Aya Ezzedin
2017	Alysha Mosveen , Sammy Ross
2016	David Easter, Delphina Kejo
2015	Sabeen Zaheer , Chaz Booty
2014	Chelsea Blackmore
2013	Kati George-Jim, Zainab Zaheer
2012	Christiana Moser, Deidre Farrington
2011	Karlee Bamford, Robin Wigen
2010	Stephanie Johansen, Vincent Hanlon
2009	Richard Hsu, Amy Dawson
2008	Rose Jang
2007	Jesse Robertson
2006	Charlotte Gleave Riemann

Our Alumni Scholarship fund continues to grow with the generous donations from Alumni and others and subsequently so does the interest accrued with this account. We hope to soon be able to award an additional scholarship. We started with an initial investment of \$10,000 which allowed us to award 1 scholarship by 2009 we were able to award 2 and starting in 2018 we have been able to award 3 as the fund has increased. We now have approximately \$40,000 in our EHS Alumni Scholarship fund.

We know that as these students who have received our scholarship have pursued their studies they have continued to represent our school at their chosen institutes of post secondary education and in the communities in which they live.

This year at our AGM we are also recognizing the first Jason Buie Music Achievement Award of \$1,000 to now be awarded annually to a Esquimalt High graduating student pursuing post secondary study in music . In the following years this award will be presented at Ribfest which is held the second weekend of September. The funds for this memorial Scholarship comes from funds raised by the Esquimalt Firefighters Charitable Foundation and the Esquimalt Ribfest Society. Jason was the music coordinator for Ribfest for many years.

# **Esquimalt High School Alumni Association**

## *Financial Report*

(October 1, 2021- September 30, 2022)

Esquimalt High School Alumni Association

Financial Review Letter

November 15, 2022

I have undertaken a detailed review of the financial records for the fiscal year ended September 30, 2022 for *Esquimalt High School Alumni Association*. This review consisted of an examination of all transactions processed by the *Esquimalt High School Alumni Association* for the fiscal year as well as other records deemed necessary.

At the completion of the review, I was satisfied that the financial records were in good order and accurately reflected the statement information presented for the period under review.

Respectively submitted,

A handwritten signature in blue ink, appearing to read 'Kristin Morrison', with a stylized, cursive script.

Kristin Morrison

					CHANGE FROM  PREVIOUS YEAR	
		2020/2022	2020/2021			
ASSETS						
Current Assets						
Ledger Balance	\$	586.10	\$	678.95		
Membership Shares	\$	5.00	\$	5.00		
Accounts Receivable	\$		\$		\$	
		\$	591.10	\$	683.95	\$ (92.85)
LIABILITIES & NET ASSETS						
Current Liabilities						
Accounts Payable	\$	(52.85}	\$		\$ 52.85 (1)	
Net Assets						
Restricted Net Assets	\$	5.00	\$	5.00	\$ (2)	
Unrestricted Net Assets	\$	533.25	\$	678.95	\$ 145.70	
Bank Balance		\$	591.10	\$	683.95	\$ 92.85
		\$	643.95	\$	683.95	\$ 40.00



				CHANGE
	2021/2022	2020/2021		FROM PREVIOUS YEAR
	<b><u>REVENUES</u></b>			
Bank Interest	\$	\$	\$	(3)
Donations	\$ 200.00	\$	\$	200.00
Event Profits	\$	\$	\$	
Merchandise	\$	\$ 190.00	\$	(190.00)
	\$ 200.00	\$ 190.00	\$	10.00
	<b><u>EXPENSES</u></b>			
Administration	\$ (40.00)	\$ (40.00)	\$	
Esquimalt High School Transfers	\$ (200.00)	\$ (441.00)	\$	(241.00)
Office Expenses	\$	\$	\$	
Event Expenses	\$	\$	\$	
Good & Welfare	\$ (52.85)	\$ (44.79)	\$	8.06
Esquimalt High School Alumni Foundation Transfers	\$	\$	\$	
	\$ (292.85)	\$ (525.79)	\$	(232.94)
<b>Excess of Revenues Over Expenditures</b>	<b>\$ (92.85)</b>	<b>\$ (335.79)</b>	<b>\$</b>	<b>(242.94)</b>

DATE	DESCRIPTION	CREDIT	DEBIT	BALANCE
<b>July 2021</b>		<b>Balance Forward</b>		<b>\$ 42,461.89</b>
September 2021	Trust Adminstration Fee		\$ (169.85)	\$ 42,292.04
September 2021	Trust Investment Interest	\$ 3,227.10		\$ 45,519.14
October 2021	Donation	\$ 100.00		\$ 45,619.14
January 2022	Donation	\$ 67.00		\$ 45,686.14
January 2022	Scholarship Withdrawal		\$ (1,000.00)	\$ 44,686.14
January 2022	Scholarship Withdrawal		\$ (1,000.00)	\$ 43,686.14
January 2022	Scholarship Withdrawal		\$ (1,000.00)	\$ 42,686.14
June 2022	Donation	\$ 100.00		\$ 42,786.14
June 2022	Donation	\$ 200.00		\$ 42,986.14
June 2022	Donation	\$ 100.00		\$ 43,086.14
June 2022	Donation	\$ 50.00		\$ 43,136.14
June 2022	Donation	\$ 200.00		\$ 43,336.14
<b>June2022</b>		<b>Closing Balance</b>		<b>\$ 43,336.14</b>

**October 1, 2022 to September 30, 2023****Proposed Revenues**

Donations	\$ 1,000.00
Membership	\$ 100.00

*Total Revenues* *\$ 1,100.00*

**Proposed Expenditures**

School Request for Funds	\$ (500.00)
Administration	\$ (50.00)

*Total Expenditures* *\$ (550.00)*

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**Excess of Revenues Over Expenditures** **\$ 550.00**

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- [1] This is for an expense cheque that cleared after our fiscal year closed.
- [2] \$5.00 must be kept as Membership Shares to be able to bank with Coast Capital Savings.
- [3] Due to the ongoing pandemic the bank has not issued interest for our account.

**Esquimalt High School Alumni Association***Proposed Motions*

October 1, 2021- September 30, 2022

- Motion #1: Move that the October 1, 2021- September 30, 2022 *Financial Statements* be received and recorded in the minutes.
- Motion #2: Move that the *Financial Review* report by Kristin Morrison be accepted.
- Motion #3: Move that the *Proposed Budget* for 2022/2023 be approved.
- Motion #4: Move that the Association appoint a person at the next Executive Meeting of the whole to perform the financial review for the 2022/2023 fiscal year.
- Motion #5: Move that the Association approve the positions of **President, Vice President, Secretary and Treasurer** as signing officers of the Foundation and the Association continue to use *Coast Capital Savings* for banking.