Office of the
Superintendent
Shelley Green - Superintendent

August 26, 2020

Dear Parents/Guardians:

Re: Official Return to School Plan 2020

Thank you for your continued patience and support as we refined our Restart Plan for the 2020/2021 school year. We have been working incredibly hard to develop a plan that prioritizes student and staff safety while meeting the learning needs of all our learners.

We are very excited to be welcoming our students back into our schools in a couple of weeks. We understand this September start-up will be unlike any other year but we have full confidence that our schools are ready for your children. Our successful re-entry in June has helped inform our planning and has positioned us to be ready to adapt. We also have a very committed group of professionals on our team who will continue to prepare in the coming weeks so everything is ready as students begin to arrive on September 10th.

Each school will be communicating directly with their families regarding scheduling and first day of school plans. This letter is intended to provide you the details of our Restart Plan.

HEALTH & SAFETY

Following the comprehensive measures set by the Ministries of Health and Education, the District has updated its health and safety protocols to adhere to all of the requirements of the COVID-19 Public Health Office’s Guidance for K-12 School Settings. All schools will be implementing the following procedures outlined in the GVSD Exposure Control Plan for School Sites.

For more information please visit our school website at https://esquimalt.sd61.bc.ca
ORGANIZATION OF SCHOOLS

Schools will be organized into Learning Groups. The way schools are structured will vary across elementary, middle and secondary schools. Learning groups will not exceed 60 individuals for elementary or middle schools, or 120 individuals for secondary to help limit contact and potential exposure.

When necessary, schools will also stagger start and end times along with recess and lunch breaks, and assign students different entries and exits to ensure that students are not interacting with others outside their Learning Group.

To learn more about how schools will be organized at the schools levels, please click on the links below for elementary, middle and secondary.

- Elementary
- Middle
- Secondary

INCLUSIVE EDUCATION

All students with special needs who are enrolled in a District school will have access to the full range of supports typically offered in our schools although the delivery method may look different. All students with special needs with a Ministry designation will continue to have an IEP with personalized goals. The IEP will be in place across stages and options (e.g. hybrid), acknowledging that support strategies may vary or be adjusted for different stages and environments. Regardless of stages/environments, continuity of access to learning will remain.

The District is committed to ongoing communication and collaboration with students and families to implement plans and monitor the success of student learning goals. Parents/guardians and caregivers should communicate directly with their school team.

IMMUNE SUPPRESSION

According to the Provincial Health Officer and the Centre for Disease Control, most children who are immunocompromised can return to in-class instruction where safety measures are in place. Protective self-isolation is only recommended for children who are severely immunocompromised, as determined on a case-by-case basis.

The advice from the Provincial Health Officer and the BC Centre for Disease Control for parents/caregivers of children with complex medical conditions or underlying risk factors, or parents/caregivers who are immunocompromised themselves, is to consult with their medical health care provider to determine the level of risk regarding their child’s return to in-class instruction.

Parents/caregivers seeking an alternative to in-class instruction and who do not wish to register their child in a distributed learning program or homeschooling, will be required to obtain a doctor’s note indicating the need for accommodations due to health-related risks. School districts are expected to work with these families to ensure continuity of learning and supports. Accommodations could include some elements of remote learning, specific course offerings, and/or modified days. Specifics for each child need to be developed in collaboration with families and school staff.
For students with immune suppression, if attending in-class instruction is right for the child:
school and school districts work with parents or caregivers to develop options for learning to ensure
appropriate preventative measures are in place.

For students with immune suppression, if attending in-class instruction is not right for the child:
schools and school districts work with families to develop options to continue their child’s education at
school or school district.

EDUCATIONAL OPTIONS

Students and families will have several educational options as they plan to return to school for the
2020/21 school year. The options include:

1) In-class instruction (K-12)
2) Students/Parents/Caregivers with Immune Suppression (K-12)
3) Distributed Learning (K-12)
4) Homeschooling (K-12)

Since the release of the Stage 2 Restart Framework, the District has received many requests from
families to offer additional options that allow their children to continue learning from home while
holding their child’s space at their school.

The District is currently considering a hybrid learning option for Grades 1 through 8. This would consist of
primarily home study supplemented by in-class and remote learning.

5) Hybrid Learning (*under consideration*)

In order to explore this option, the District is assessing the level of interest. The District is surveying
families to determine which option they will be selecting for their children.

SURVEY: https://www.surveymonkey.com/r/Return2SchoolSurvey

It is important you communicate your child’s intended learning option via this survey by 12:00 noon on
August 31st so schools can effectively plan for September.

For more information on the educational options, please review the following table or visit:
https://www.sd61.bc.ca/news-events/stage-2-return-to-school-plan-2020/

For more information please visit our school website at https://esquimalt.sd61.bc.ca
# K-12 Return to School Educational Options – Stage 2

<table>
<thead>
<tr>
<th>Status of Student with School</th>
<th>In Class Instruction K-12</th>
<th>Hybrid Grades 1-8* Under consideration</th>
<th>Students/Parents/Caregivers with Immune Suppression K-12</th>
<th>Distributed Learning K-12</th>
<th>Homeschooling K-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrolled in GVSD School</td>
<td>Enrolled in GVSD School</td>
<td>Enrolled in GVSD School</td>
<td>Enrolled in a Distributed Learning School</td>
<td>Registered as a Homeschooling student in catchment school</td>
<td></td>
</tr>
<tr>
<td>Students Organized in Learning Groups/Cohorts</td>
<td>Yes</td>
<td>Yes</td>
<td>Depends on Accommodation</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Parent/Caregiver must provide a doctor's note indicating the need for accommodations due to health related risks</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Method of Instruction</td>
<td>Full time instruction for all students for the maximum instructional time possible within cohort limits</td>
<td>Primarily home study supplemented by in-class and remote learning</td>
<td>Parents/Care Givers work with school to develop options to continue education which may include remote learning</td>
<td>Online</td>
<td>Parent provides and supervises the entire educational program</td>
</tr>
<tr>
<td>Must meet the Learning Outcomes of the BC Curriculum</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Student Progress Evaluated and Reported by a Teacher</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

*Under consideration

For more information please visit our school website at https://esquimalt.sd61.bc.ca
NEXT STEPS
We understand there is uncertainty at this time and that things will be very different for awhile. We must continue to be supportive of one another and work together to best position ourselves for the upcoming school year.

Our team is working hard to help us all become familiar with the new protocols and to prepare for our students’ return. While this may feel like a strange way to start the school year, a sense of normalcy will return once when we see our educational options and health and safety protocols working.

We know communication will be key throughout this year. We will continue to send regular updates to families and share information as soon as it becomes available. Your principals will be also available to answer any questions you may have as this all evolves.

Again, this is new to all of us. However, we are excited and confident in welcoming back our students.

Sincerely,

Shelley Green Superintendent of Schools

Message from the Esquimalt Administration Team

Dear ESQ Families,

I hope this finds you and your family well and enjoying the beautiful summer we have had in Victoria! I know there are many questions about what “Back to School” will look like this year. This “Docker” will lay out the plans we have in place for the start of the school year. Please know that our School District staff have been working with school based staff to ensure we have the safest and best plans in place to welcome our students back to school.

These are the guiding principles we used to develop our plan based on the Ministry of Health guidelines:

1. Student and staff safety being paramount - both physical and mental well-being.
2. Honoring the course choices that students have made during our course selection process in the spring.
3. Preserving all the course offerings that make a comprehensive secondary program: academics, electives, fine arts, career programs, athletics & performing arts.

We are so excited to welcome our people back. The students and staff make our ESQ school community amazing and we look forward to being back together! The structure of our days and the year will look different. Below is the detailed information that students and families will need to know:

For more information please visit our school website at https://esquimalt.sd61.bc.ca
School Timetable Changes

We will be moving from a semester timetable to a **modified quarter system.** The year will be divided into four 10 week terms. Students will have two courses at a time, with outside of the timetable courses such as band in a linear course, before or after school.

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### ESOQUMLT HIGH SCHOOL RETURN TO SCHOOL PLAN - QUARTER SYSTEM 2020-2021

<table>
<thead>
<tr>
<th>TIMES</th>
<th>QUARTER 1</th>
<th>QUARTER 2</th>
<th>QUARTER 3</th>
<th>QUARTER 4</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>8:30am - 8:55am</strong> (May start earlier than 8:30 am)</td>
<td>Outside Timetable Courses: FY (Day 1/Day 2)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>9:00am - 11:30am</strong> (in class break)</td>
<td>A1</td>
<td>B1</td>
<td>A2</td>
<td>B2</td>
</tr>
<tr>
<td>11:30am - 12:00pm</td>
<td>LUNCH/TRANSITION/CLEANING</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>12:00pm - 2:30pm</strong> (in class break)</td>
<td>C1</td>
<td>D1</td>
<td>C2</td>
<td>D2</td>
</tr>
<tr>
<td>2:35pm - 4:00pm</td>
<td>Full Year Support Block</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2:35pm - 3:30pm</td>
<td>Outside Timetable Courses: FY (Day 1/Day 2)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Each Quarter: 4 1/2 weeks one block on site, 4 1/2 weeks second block 1/2 on site, 1/2 remote (E.g. Block A on site, Block B 50% (A1) on site, 50% (A2) remote, then flip.)

** Linear Classes Day - TWO (2) Quarters: Day 1/Day 2 E.g. Eng 9 Linear: Quarter 2 Day 1 Eng, Day 2 Social Studies + Quarter 4 Day 1 En, Day 2 Social Studies**

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### September 14 - October 15

<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outside Timetable Courses: FY (Day 1/Day 2)</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>BLOCK A</td>
<td>BLOCK A</td>
<td>BLOCK A</td>
<td>BLOCK A</td>
<td>BLOCK A</td>
</tr>
<tr>
<td>Learning Group/Cohort (Full On-Site)</td>
<td>Learning Group/Cohort (Full On-Site)</td>
<td>Learning Group/Cohort (Full On-Site)</td>
<td>Learning Group/Cohort (Full On-Site)</td>
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</tr>
<tr>
<td>Lunch/Transition/Cleaning</td>
<td>Lunch/Transition/Cleaning</td>
<td>Lunch/Transition/Cleaning</td>
<td>Lunch/Transition/Cleaning</td>
<td></td>
</tr>
<tr>
<td>BLOCK C</td>
<td>BLOCK C</td>
<td>BLOCK C</td>
<td>BLOCK C</td>
<td>BLOCK C</td>
</tr>
<tr>
<td>(50% A1 On-Site, 50% A2 Remote)</td>
<td>(50% A1 On-Site, 50% A2 Remote)</td>
<td>(100% Remote)</td>
<td>(50% On-Site, 50% Remote)</td>
<td>(50% On-Site, 50% Remote)</td>
</tr>
<tr>
<td>Outside Timetable Courses: FY (Day 1/Day 2)</td>
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<td></td>
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</tbody>
</table>

### October 16 - November 17

<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
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<tbody>
<tr>
<td>Outside Timetable Courses: FY (Day 1/Day 2)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
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<td>Lunch/Transition/Cleaning</td>
<td>Lunch/Transition/Cleaning</td>
<td></td>
</tr>
<tr>
<td>BLOCK C</td>
<td>BLOCK C</td>
<td>BLOCK C</td>
<td>BLOCK C</td>
<td>BLOCK C</td>
</tr>
<tr>
<td>Learning Group/Cohort (Full On-Site)</td>
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<td></td>
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</table>
To accommodate the health and safety protocols and to provide quality learning opportunities, we are using a hybrid, or blended learning model.

For the first half of the term, A block will meet every day face to face. This will be a learning cohort. This “cohort” is your student’s “school bubble” where social distancing will not be required and students can learn, collaborate and interact with each other. In the afternoon C block, students will be divided into two groups by alphabet and will attend 2 classes per week face to face and work on assigned work from home on the two other days. With 50% of students attending C block at a time, physical distancing in class can be maintained. On Wednesdays, teachers will have time in the hybrid learning time to plan for and support students remotely.

For the second half of the quarter, the schedule will flip with A block classes coming in two classes a week at 50% and C block meeting everyday as a full class. C block would become the new learning cohort.

At the end of the first term, A & C blocks are completed and we move to B block in the am & D block in the afternoon.

Example: Term 1 (using Semester 1 classes from our original timetable)

A block in the am
C block in the pm
Outside of the timetable, linear electives

<table>
<thead>
<tr>
<th>Term 1 - September 14th - October 15th</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 - 11:30 - A Block</td>
</tr>
</tbody>
</table>
| 12:00 - 2:30 - C Block | Class broken into half:  
Group 1 = Monday & Thursday  
Group 2 = Tuesday and Friday  
Group 1&2 = All remote on Wednesday |

<table>
<thead>
<tr>
<th>Term 1 - October 16th - November 17th</th>
</tr>
</thead>
</table>
| 9:00 - 11:30 - A Block | Class broken into half:  
Group 1 = Monday & Thursday  
Group 2 = Tuesday and Friday  
Group 1&2 = All remote on Wednesday |
| 12:00 - 2:30 - C Block | 100% in-class learning |
**School Startup Week**

- **Tuesday September 8th & Wednesday September 9th**: Staff Safety Protocol Orientation
- **Thursday September 10th** – 10:00 am to 11:30 am - Grade 9 Student Orientation in Teacher Advisory Groups, 1:00 pm to 2:00 pm Grade 11 Student Orientation in Teacher Advisory Groups
- **Friday September 11th** -10:00 am to 11:00 am - Grade 10 Student Orientation in Teacher Advisor Groups, 1:00 to 2:00 pm Grade 12 Student Orientation in Teacher Advisory Groups

During our September 10th and 11th orientation, students will receive their timetables, learn the mandated health and safety protocols, and review new systems and routines.

**Safety Guidelines**

We will be adhering to the Provincial COVID-19 Health and Safety Guidelines. Some key details include:

- Masks use - students and staff will be required to wear masks in high traffic, common areas including hallways
- Hand washing and sanitizing - all students, staff and visitors will be required to sanitize their hands on arrival and departure and throughout the day
- High touch areas will be cleaned throughout the day, including desks in between classes
- Staggered Entry - Flow and movement will be directed and minimized throughout the building. Students will have staggered entry and departure based on their class location. Students will **not** be able to enter the building more than 10 minutes before the start of school and will be expected to leave right away the end of morning blocks when they have remote learning in the afternoon.
- Lockers will not be assigned and students will be asked to bring only essential items. Lockers may be assigned for specific cases such as Rugby Academy.

More detailed information will be provided via our Parent Docker and on our orientation days.

**Parent Information Zoom Session**

The ESQ PAC invites all our parents & guardians to a virtual information session on **Tuesday September 1st at 7pm**.
Tina Pierik is inviting you to a scheduled Zoom meeting.

**Topic**: ESQ Parent Info Evening -School Start Up
**Time**: Sep 1, 2020 07:00 PM Vancouver

Join Zoom Meeting
https://gvsd61.zoom.us/j/61631093509?pwd=SmtwNStOSmI1TC9qL09zZURnVnA0dz09

Meeting ID: 616 3109 3509
Passcode: 476236
One tap mobile
+17789072071,,61631093509#,,,,,0#,,,,,476236# Canada
+14388097799,,61631093509#,,,,,0#,,,,,476236# Canada

For more information please visit our school website at https://esquimalt.sd61.bc.ca
Public Service Announcement

Monthly Test of CFB Esquimalt’s Mass Notification System

August 27, 2020 – Esquimalt, B.C. – Department of National Defence / Royal Canadian Navy

The monthly test of CFB Esquimalt’s Mass Notification System will take place on September 2, 2020, at 11 a.m. for approximately one minute.

Residents may hear sirens and verbal messages from speakers mounted on tall poles in Dockyard, Naden and Work Point in Esquimalt. Due to a variety of environmental factors including temperature, humidity and wind direction it may be possible that the sirens will be heard in neighbouring municipalities.

Because CFB Esquimalt covers a large area, this system will be an invaluable tool during an emergency for communicating important information to base employees, contractors and those visiting our facilities.

During the monthly tests, two tones plus a message will be used - the ‘test tone’ (alternating tone), a message in English and French and the ‘all clear’ tone (similar to Westminster chime). Audio files are available on the Maritime Forces Pacific website.

Routine one-minute tests will take place on a monthly basis at 11 a.m. on the first Wednesday of each month.

Associated Links

http://www.navy-marine.forces.gc.ca/en/about/structure-marpace-lodger-units.page click on MNS tab
www.facebook.com/EsquimaltBase

Contacts

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After Hours: 250-888-6775