

ESQUIMALT HIGH SCHOOL ALUMNI ASSOCIATION

MINUTES OF DIRECTORS' MEETING

7:00 pm Monday October 23, 2017 Esquimalt High School Staff Room

Attendance: Dave Allen, Trish Best, Bill Emery, Patrick Floyd, Marilyn McCrimmon, Brenda O'Connor, Ryan Richard, Barry Scott, Tammy Renyard.

Regrets: George Copley, Margo Bell, Gary Moser, Paul Wickens-Jobling, Cathy Wong, Lorna Reid.

1. Call to Order

Brenda O'Connor called the meeting to order at 7:01 pm.

2. Minutes of August 21, 2017

Barry Scott moved approval of the minutes and Brenda O'Connor seconded. Carried.

3. School Update – Tammy Renyard

Tammy reported that a new initiative around having core blocks for grades 9 and 10, and 80 minutes a month of flex blocks for the seniors is very successful. Staff are committed (meeting in evenings and the summer time) and students are involved. In September, they planned a pep rally and a session on school spirit. Future presentations will be on Truth and Reconciliation, and on savvy media use by Darren Laur. The school has more PAC members than ever before. The student population is over 680, including the international students. Fall sports teams are underway and there is no shortage of coaches.

4. Treasurer's Report – Bill Emery

Bill handed out a Financial Report covering the period from Oct. 1, 2016 to September 30, 2017. We currently have \$1433.93 in the alumni account.

ACTION

1. Bill will contact Dawn Paniz by November 5th to arrange for the financial review of the year's books.

5. Membership, Registry and Website – Ryan Richard

Ryan is still waiting for some executive members to send him the results of their phone calls to the people on the bounced email list. He is currently working on AGM information for the website.

6. Scholarship Report – Lorna Reid

Dave Allen reported in Lorna's absence. The scholarship fund currently has a balance of \$32,724.25. The 2016/17 interest was \$2374.24 and the year's donations totalled \$1735.00, down some from last year, making the total revenue \$4109.24 for the scholarship fund this year.

There was a lengthy discussion about how long the bond will last for, and how we will replace the amount generated by the bond's generous interest rate, and how to encourage more donations to the scholarship fund.

We discussed whether to give two scholarships at \$1000 each or 3 scholarships at \$1000 each, which would require using some of the capital.

Barry Scott moved that we present three scholarships at \$750 each in November. There was no seconder.

Brenda O'Connor moved that we present 2 scholarships at \$1000 each this November, and that we give three scholarships at \$1000 each in November 2018. Marilyn McCrimmon seconded. Carried.

Barry Scott asked about awarding money based on need. We discussed the difference between a scholarship, based on merit, and a bursary, based on need. It is a topic that will be revisited.

ACTION

1. Tammy Renyard will talk to Aly, the staff person in charge of scholarships, about identifying a student or students as possible bursary candidates.

7. Heritage Report – Brenda O’Connor

Brenda reported that her daughter, Trinity, an Esquimalt High School student, will join Brenda to present the wreath at Memorial Park on Remembrance Day. It was noted that Wes Umphrey started a photo book documenting the presenters at the yearly Remembrance Day ceremony. Bill Emery has ordered the wreath. Margo Bell will work with Geoff Orme from Esquimalt High School to catalogue the archives.

ACTION

1. Brenda O’Connor will arrange for Esquimalt Photography Club to take a photo.

8. Society Act – George Copley

During email circulation of the proposed bylaws, an inconsistency was noted by Ryan Richard. To deal with this, the following email motion was circulated and carried with 10 of 14 possible responses all in favour. Brenda O’Connor proposed and Ryan seconded the motion that we amend the bylaws to remove “Under section 42(f) the secretary is assigned the duty of maintaining the register of members” giving the director of records ultimate responsibility for maintaining the register of members.

In George’s absence, Brenda reported that the redraft of proposed bylaws to conform to the new societies act has been completed. A summary of changes has been circulated and accepted so we can present them at the AGM. A final review of materials will be presented at the AGM.

9. Other Business

AGM Preparation – Brenda O’Connor/Dave Allen

The terms for the following executive members are up at this year’s AGM:

Dave Allen, Gary Moser, Paul Wickens-Jobling, Bill Emery, Pat Floyd, Brenda O’Connor, Cathy Wong.

Dave Allen said he would stand again; Bill Emery said he would not stand again. Margo Bell has asked to have her name removed from the executive.

We discussed: music, refreshments, the newsletter to accompany the notice of the meeting (Ryan already has a price list for merchandise and George Copley’s report), the AGM materials, and the idea of personally contacting members to encourage more attendance, and came up with several actions.

ACTION

1. Brenda O’Connor will contact the other directors whose terms are up to see if they will let their names stand again.
2. Tammy Renyard will arrange for a music combo to play from about 6:40 to 7:00 p.m.
3. Tammy Renyard will arrange coffee/juice/cookies for about 40 people.
4. Ryan Richard will assemble a newsletter, agenda for the AGM, last year’s minutes and fund-raising forms for the AGM.
5. Brenda O’Connor and Tammy Renyard will compile and forward an AGM invitation to Ryan for the newsletter.
6. Brenda will forward a President’s Report to Ryan for the newsletter.
7. Ryan Richard will divide the list of Victoria-based alumni members into lists of about 20 names, and will email it to Brenda.
8. Brenda will assign names to executive members for the purposed of encouraging attendance, and will provide a sample script to use for the phone calls.

Ribfest report and field fund – Dave Allen

Ribfest was once again successful, but not quite as successful as last year. Rain was a factor. The firefighters took in over \$30,000 at the gate, an amount that will be distributed to many Esquimalt community groups and initiatives. The EHS Alumni/Rainbow Kitchen booth made just over \$5000. As a result, \$1700 will go to the Rainbow Kitchen, \$1700 to EHS Leadership, and \$1682.00 to the EHS Alumni. We also made \$410 in merchandise sales. Our involvement in Ribfest is well worth our time. We had 14 alumni members, 12 Rainbow Kitchen volunteers, and 12 Leadership students working over the five days of set-up, the event itself, and tear-down.

Dave noted that the Rainbow Kitchen has made just under \$6000 over the past two years with their joint participation with the Langos booth at Buccaneer Days and Ribfest. It was reported that several Leadership students have offered to volunteer at the Rainbow Kitchen, as a result of their experience at Ribfest.

The new school field will be our focus of fund-raising for the next three to five years. Once we have raised \$250,000, we will be eligible to apply to the province for grants. There are some private donors prepared to donate.

Fundraising 2017-18 – Dave Allen

Dave provided a summary of fundraising by the Alumni Association and Funding Society for the information of alumni association directors. Dave recommended that the two goals for 2017/18 fundraising be the EHS Music Department and Scholarships. Barry Scott seconded. Carried.

ACTION

1. Ryan Richard will write a brief blurb for the AGM newsletter about the funds we have raised so that members are aware of what we have raised in the past, and what we will need going forward.
2. Tammy Renyard will share these figures with the EHS staff.

Work Party – Dave Allen

Dave would like to have a work party to clean up the school's store room from Ribfest. Signs need to be catalogued and cleaned, lights need to be taped, etc. A date for tent repair will be set later.

ACTION

1. Dave Allen will coordinate a work party at the school's store room on Wed. November 1st at 11 am. All directors are invited to attend.

10. Adjournment

The meeting was adjourned at 8:16 pm.

The AGM will be held on Monday November 20, 2017.

The next meeting will be Monday January 22, 2018 at 7:00 pm.

Note: The Funding Society Executive Meeting was held following this meeting.