

Esquimalt PAC Minutes – October 10, 2017, 6:45-8:00 p.m.

In attendance: Paula Switzer, Swati Scott, Julie McClung, Kim Currie, Melanie Reid, Peter Kasianchuk, Tammy Renyard, Brenda O'Connor, Sandra Smith, (absent Pete Craig)

Agenda Items	Overview	Actions/Decisions Required
1. Introductions		
2. Admin Report - Tammy	<ul style="list-style-type: none"> -School enrolment up, more grade 9s; recruiting teachers -Core Day launch Wed. Oct. 11 & overview (University 101, new curriculum, homework support, etc.) -Earthquake and Lockdown drills upcoming -Halloween Dance, team activities upcoming -Parent-Teacher conferences Oct. 18 	-possible tie-in of PAC with Core Day content
3. PAC Executive position review - Paula	<ul style="list-style-type: none"> -roles & responsibilities, PAC bylaws/constitution; New roles: - EHS Alumni Rep, and Communications Director 	BF: PAC Constitution update – <i>future meeting</i>
4. PAC Executive position nominations	<p>Positions confirmed: School Administration Tammy Renyard (Principal); Chair Paula Switzer; Vice-Chair Pete Craig; Secretary Julie McClung; Treasurer Sandra Smith (Paula to mentor); VCPAC/DPAC Representatives Swati Scott and Kim Currie; Safety/Health Coordinator Peter Kasianchuk; Alumni Representative Brenda O'Connor; Communications Director Melanie Reid</p>	<ul style="list-style-type: none"> -confirm Pete Craig as Vice-Chair as he was absent – assigned to Paula - Paula to provide materials for Treasurer and Communications director
5. Treasurer Report - Paula	<ul style="list-style-type: none"> -financial statement for 2017 discussed; overview of PAC spending -Gaming grant allocation based on enrolment -Smile cards description -Smile card fundraising dedicated to field project 	<ul style="list-style-type: none"> - General Fundraising and account spend. BF: Discussion of a PAC project – <i>future meeting</i>.
6. Budget Committee - Paula	<ul style="list-style-type: none"> -project requests have been sent out for PAC funding, applications due Oct. 31 - will assess applications and decide PAC funding priorities at Budget meeting. -subcommittee of Treasurer, School Administration and others 	- meeting TBA (Paula to coordinate timing with Tammy)
7. Alumni Report - Brenda	<ul style="list-style-type: none"> -field fundraising project status update; Sept 2018 projected timeline to apply for government grants -AGM upcoming, compliance with Societies Act by 2018 -RibFest and langos booth fundraising; community outreach -proposed catalogue of famous alumni -Remembrance Day wreath-laying event -scholarship administration; 4 maybe 5 available 	
8. VCPAC/DPAC Report (Parent Education Fund) - Swati	<ul style="list-style-type: none"> -PAC 101 event overview from week prior -sign up for BCPAC info -Parent Education fund deadline upcoming; possible priorities mental health education -VI Parent Conference March 4; theme & location TBA -board meetings are last Tuesday of every month. Next meeting: Tuesday, October 24th at Lansdowne Middle School (1765 Lansdowne Rd) from 7 - 9 pm. 	-apply for Parent Education fund; assigned to Paula, due Oct. 20
9. New Business - Tammy	<ul style="list-style-type: none"> -discussed need for tapping into parents/mobilizing support for school-based learning projects (culture camp, emergency preparedness, etc.) 	<ul style="list-style-type: none"> -possible building of email list of interested parents BF: - discuss at future meeting
Next Meeting	-second Tuesday of the month	November 14, 6:45 p.m.