

Esquimalt PAC Minutes – November 14, 2017, 6:45-8:00 p.m.

In attendance: Paula Switzer, Pete Craig, Jason Johnson, Swati Scott, Julie McClung, Kim Currie, Melanie Reid, Peter Kasianchuk, Brenda O'Connor (absent Tammy Renyard, Sandra Smith)

Agenda Items	Overview	Actions/Decisions Required
1. Introductions		
2. Review previous minutes		-minutes accepted
3. Admin Report - Jason	<ul style="list-style-type: none"> -Grad dinner-dance upcoming, mystery venue; winter formal -Sports activities, volleyball, rugby, basketball -Remembrance Day Assembly activities -Core Day: previous session activities, core competencies education model; upcoming session on truth and reconciliation, speaker on residential schools -New curriculum and Aboriginal education component of new curriculum; discussed resources and teacher training -Cellphone policy: ESQ taking inventory to develop position on cellphone use (also looking at Reynold's policy) -Report cards out -Student fundraising: 50/50 draw, Chuck-a-puck 	<p>Remembrance Day Assembly planning:</p> <ul style="list-style-type: none"> -Invite veteran for representation at assembly -Start conversation on assembly planning, role of ESCAPE club and white poppy movement earlier with students and administration <p>Resources re aboriginal education content:</p> <ul style="list-style-type: none"> -book recommendation, Cultural Safety online course (link in PAC Follow up email Nov. 14); links to be posted on fb after approval obtained by Swati (Melanie) <p>Cellphone use:</p> <ul style="list-style-type: none"> -call for parent volunteers to join ad hoc group, needs student representation also
4. Lockdown debrief - Jason	<ul style="list-style-type: none"> -Earlier drill meant lockdown went smoothly despite occurring during lunch hour -Issues noted: seriousness of event, communications, timing of event and location of students, safe gathering spaces, etc. -Feedback received, themes derived 	<ul style="list-style-type: none"> -Process feedback and incorporate into future drills (Jason) -Plan for lockdowns occurring outside class time and future drill -discuss cellphone policy during lockdowns -have more staff and parent representation in incident training -possible lockdown kits could include food, entertainment/cards, emergency toilet
5. Alumni report - Brenda	<ul style="list-style-type: none"> -Alumni AGM Nov. 20 at 7:00 -memberships \$10.00 -projects: turf field, scholarships, musical instruments -Wreath presentation at Remembrance Day 	
6. VCPAC/DPAC Report (Parent Education Fund) – Swati and Kim	<ul style="list-style-type: none"> -VCPAC next meeting Nov. 21 -BCCPAC conference upcoming -items for discussion: dress codes, portables, earthquake preparedness kits, lunch monitors in elementary schools, representation by students on committee, seismic upgrades, dress code pilot program and student feedback 	<ul style="list-style-type: none"> -PAC members to join VCPAC (http://vcpac.ca/) for weekly updates -Look into funding for emergency preparedness kits; as they are used for communities, not just schools, there should funding available beyond PAC contributions
7. Communications report –Melanie	<ul style="list-style-type: none"> -Content for social media posts; should reflect parent needs, upcoming event reminders -Messenger group discussed 	<ul style="list-style-type: none"> -Reuse content from Docker and ESQ school fb page to share links on PAC fb page, also Tammy's twitter feed -Possible resources offered should go through PAC first or be posted as a personal

		<p>recommendation</p> <ul style="list-style-type: none"> -Set up gmail/google drive for centralized PAC document repository (Paula) -Reminder to reply to one person, not all, in email threads
<p>8. Treasurer's report - Paula</p>	<ul style="list-style-type: none"> -Application for Parent Education Fund in -Application for BCCPAC membership -Signing authorities 	<ul style="list-style-type: none"> -Update signing authorities – confirm Pete C., Sandra and Melanie in that role
<p>9. Health and Safety report – Peter</p>	<ul style="list-style-type: none"> -Seismic upgrade status for ESQ -Potential AED device purchase for ESQ; district health and safety rep looking inot it -Inventory of first aid equipment 	<ul style="list-style-type: none"> -Look into where ESQ is on seismic upgrading priorities -Potential inventory of first aid equipment -Look into purchase of AED device (\$1200-1500, plus training)
<p>10. Scheduling of budget meeting - Paula</p>	<ul style="list-style-type: none"> -Scheduling TBA after ESQ school budget meeting 	<ul style="list-style-type: none"> -Upcoming meeting TBA, with attendees Paula, Pete C., Sandra and Brenda, plus administration -Evaluation of PAC funding request forms
<p>11. Other business -</p>	<ul style="list-style-type: none"> -PAC101; discussion of common online platform for students and teachers -Summaries of PAC roles -Summit at the Bay conference possible attendance by students 	<ul style="list-style-type: none"> -ALL PAC members: write up summary of portfolios for PAC roles (transition information for new members)
<p>Next Meeting</p>	<ul style="list-style-type: none"> -second Tuesday of the month 	<p>TBA; possibly no December meeting</p>